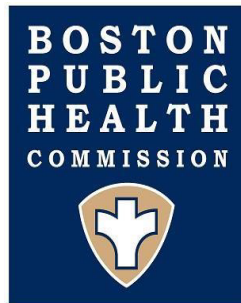


BOSTON PUBLIC HEALTH COMMISSION

Boston Emergency Medical Services



REQUEST FOR QUOTES

for

Personnel Uniform Allotments

January 6, 2025

The Boston Public Health Commission (BPHC) is issuing a Request For Quotes (RFQ) from qualified respondents for Boston EMS personnel uniform allotments.

DEADLINE	
Monday, January 6, 2025, by 5:00 PM ET	RFQ available online at boston.gov/bids
Friday, January 10, 2025, by 5:00 PM ET	Deadline to submit QUESTIONS about the RFQ via email to: Laura Segal Chief of Staff segal@bostonems.org & RFR@bphc.org Subject Title: RFQ Questions – Uniform Allotment
Tuesday, January 14, 2025, by 5:00 PM ET	Responses to questions received posted at boston.gov/bids
Friday, January 24, 2025, by 3:00 PM ET	Submit response via email to: Laura Segal Chief of Staff segal@bostonems.org & RFR@bphc.org Subject Title: RFQ Submission – Uniform Allotment
Friday, January 31, 2025, by 5:00 PM ET	Notification of selection is expected to occur on or before this date. BPHC has the discretion to extend this time period without notice to the proposers. All proposals shall remain valid and open for a period of one hundred twenty (120) days from the proposal submission date, unless a proposer notifies BPHC of its withdrawal.
Tuesday, July 1, 2025, by 5:00PM ET	Year one (1) contract start date with selected respondent.

Background

The Boston Public Health Commission (BPHC) is the local public health department for the city of Boston. BPHC’s mission is to protect, preserve, and promote the health and well-being of all Boston residents, particularly the most vulnerable populations. Boston Emergency Medical Services (Boston EMS), a Bureau of the Boston Public Health Commission, is the City’s municipal 911 pre-hospital provider. Boston EMS has 440 full time uniformed employees and hires new emergency medical technicians twice annually in cohorts of approximately 25 per class to fill vacancies. Members of Boston EMS respond to approximately 135,000 clinical incidents annually. Each member of Boston EMS is required to wear a department uniform, which is purchased through a contracted vendor. Employees have a contractually agreed to credit of \$750 per fiscal year (July 1st through June 30th) to spend on uniform items from said vendor. A subset of the 32 non-uniformed members of Boston EMS have uniform allotments of between \$500 and \$600, with variations in approved items.

BPHC is currently requesting a quote from qualified individuals or firms (“respondents”) for employee uniform clothing and associated equipment, at a location easily accessible to department members working across the neighborhoods of Boston.

All service contracts awarded by the Boston Public Health Commission may be subject to following the City of Boston’s living wage ordinance. This ordinance requires that all employees working on sizable city contracts earn an hourly wage that is enough for a family of four to live at or above the federal poverty level. This wage amount called the living wage, is recalculated every year. For more information, please visit <https://www.boston.gov/worker-empowerment/living-wage-division>.

As part of BPHC’s efforts to have an equitable procurement process, BPHC will consider and encourage Certified Unrepresentative Businesses Enterprises(CUBE) that includes; Minority-owned Business Enterprises (MBE), Women-owned Business Enterprises (WBE), Veteran-owned Business Enterprises (VBE),Disability-owned Business Enterprise (DOBE), Lesbian Gay Bisexual Transgender Business Enterprises (LGBTBE), Minority Non-Profit(MNPO), Women Non-Profit (WNPO), Minority Women Non-Profit (MWNPO) and local businesses to apply to this RFQ.

Scope of Work

The following list represents current items ordered. Responses submitted should address the respondent’s ability to provide short and long sleeve shirts (in men and women’s sizes), pants (including a dress trouser option), coats, boots, badges, collar pins and other uniform items, as well as the ability to change/add items as needed. Brands of current items have been included for reference. Where two similar products are listed, vendors may present single item options. Please note any items not available and/or items with a probable/known lead time of over 60 days. Please indicate if items (in standard sizes) will be kept in stock at vendor locations, ordered on demand (meaning when an employee puts in the order, it is immediately processed with vendor’s supplier) or batch ordered (meaning a certain quantity of items must be requested before the order is placed to vendor’s supplier).

Item	Proposed Brand(s)	Price	In Stock/ On Demand/ Batch Order
SHIRTS (COLOR: White & Silver Tan)			
Long Sleeve (Poly/Rayon/Cotton)			
Long Sleeve (Poly/Cotton) WHITE only (ELBECO Paragon)			
Short Sleeve (Poly/Rayon) (ELBECO Dutymax)			
Short Sleeve (Poly/Cotton) WHITE only (ELBECO Paragon)			
Possible Bands utilized: Elbeco, Flying Cross or Blauer			
PANTS			
Men's/Women's Brown Dress Trousers (ELBECO)			
Brown TEK3 Hidden pkt pant (ELBECO)			
Brown Stryke Pant (Men's Only) (5.11)			
Men's/Women's Brown Tactical Cargo Pants (Atlanco, Propper)			
V2 Tactical Pants (Men's & Women's) (First Tactical)			
Brown BDU Pants (PROPPER)			
OUTERWEAR			

Brown V-Neck Sweater (Reg, Light Weight, or Zip) (COMBEX)			
Hi-Vis Outer shell jacket with patches			
Hi-Vis Softshell with patches			
Safety Vest - lettered			
Black Rain Pants (Tru-Spec)			
Black Sport Cap w/ BEMS Logo			
Black "Flex-fit" Cap w/ BEMS Logo			
Brown Knit Hat			
GLOVES			
Insulated Gloves			
HexArmour gloves			
Grip Glove (511)			
HexArmour Point Guard Ultra Glove			
FOOTWEAR			
Boots (BATES, THOROGOOD, SWAT, HAIX, Weinbrenner)			
Black Dress Socks			
Socks (3 pack)			
UA Socks (3/4-pack)			
UA Socks (6-pack)			
Boot Socks pr			
ACCESSORIES			
Brown Tie/Clip-on Tie			
Brown Tie w/ Velcro			
Black Nylon Garrison Belt			
Black Leather Garrison Belt (1 ¾")			
Black Nylon Utility Belt w/ Velcro			
Nylon Universal Radio Case			
Nylon Molded Belt Keepers (4-pack)			
Nylon Cell Case Model: _____			
Nylon Glove Pouch			
ACCESSORIES			
Bag			
Nylon Wallet w/ Badge Holder			
Leather Wallet w/ Badge Holder			
Leatherman Raptor			
Leatherman Wave Plus			
PowerLock S60 Multi-Tool			
Watch			
Stethoscope			
Sunglasses			
Safety Glasses Touring kit			

Ballistic Vest Interior Carrier (Armor Express Evolution)			
USAR Rescue Helmet with goggles (orange/white)			
Base layer			
FLASHLIGHTS and ACCESSORIES			
Streamlight Stinger LED Flashlight			
Replacement Batteries for Streamlight "Stinger"			
LED MagLite Handheld Flashlight			
Replacement Batteries for MagLite			
Inova Tactical LED Flashlight			
Vantage II Helmet light			
Trident Headlamp			
3volt Lithium Flashlight Batteries (ea)			
BADGES/COLLAR PINS			
Back Clutches (1 pair)			
"EMS" 1/2" Insignia (Rhodium/Gold)			
"E.M.S." 1/2" Insignia (Rhodium/Gold)			
3/4" Single/Double Bar (Gold)			
1" Single/Double Bar (Gold) with clutch back (clasp additional)			
1/2" Triple/Quad Stars (Gold) with clutch back (clasp additional)			
5/8" or 3/4" Triple/Quad Stars (Gold) (PAIR)			
U.S. Flag Pin			
Tie Bar Silver/Gold			
Wallet or Breast Badge with approval (additional \$5 for rank /gold)			
Hat Badge with approval (additional \$5 for rank/gold)			

Response should include the following information:

1. Unit price for each item and product brand(s)/detail for the first year, starting July 2025, with an explanation of how year two and three pricing will be determined.
2. Ability to affix department patches (provided) as necessary (one on each shoulder), and any additional cost for this service.
3. Ability to provide on-site sizing for groups at Boston EMS Headquarters, located at 785 Albany Street, Boston MA 02118 or the Boston EMS Training Center, at 201 Rivermoor St, Boston, MA 02132.
4. Ability to provide individual sizing at respondent's location.
5. Ability to fulfill online orders, with pick-up on site or delivery to employee or designated Boston EMS facility.
6. Respondent's physical storefront location to verify proximity for personnel working in Boston.
7. Ability to make items available either same day on site, or with minimal lead time.
8. Ability to monitor individual employee account spending to ensure they stay within their approved allotment.
9. Ability to establish multiple (no more than four) employee groups with different approved items and spending limits.
10. Ability for employees to request department approval for items not listed.
11. Ability to establish purchasing limits for certain items, such as accessories.
12. Standard lead time, from fitting to availability for pick-up or delivery.
13. Ability to reliably sustain stock throughout the term of the contract.

14. Ability to create single invoices including employee verification of items received per pick-up, within 5 days.
15. Ability for Boston EMS to manage accounts, adding or removing members and monitor spending.
16. How product defects and damage to products will be handled.
17. Company history, qualifications and prior experience associated with comparable services.
18. Three references of comparable size with contracts for similar scope of work.

Vendor's ability to meet or exceed above expectations will be used to evaluate qualification for selection. Any inability to meet, deviations from, or improvements upon, the above list should be outlined in the response, for Boston EMS' review. When evaluating price, Boston EMS will take into consideration quality of product(s) proposed. Vendors proposing equivalent/alternative options should be prepared to provide samples if requested.

Boston EMS anticipates a 3-year contract with two 1-year extension options, for a total of up to 5 years. Competitive pricing for 2nd through 5th years must be provided by March 31, three months prior to the start of the fiscal year.

Submission Instructions

Respondents must submit their response via email to:

Laura Segal
Chief of Staff
segal@bostonems.org & RFR@bphc.org

Response format:

1. Submit response as a single document in PDF format
2. Include respondent's name and "RFQ Submission – Uniform Allotment" in the PDF filename

Responses should include the items listed below:

1. A written description of how respondent will address all components outlined in the scope of work.
2. A full description of the qualifications of the respondent.
3. Three references

This RFQ is for planning purposes only and shall not be construed as a solicitation or as an obligation on the part of BPHC to award a contract or pay for preparations of any information submitted, however, this RFQ may result in the award of a contract to a qualified respondent.

All responses to this RFQ will be public record under the Massachusetts' Public Records Law, Mass. Gen. L. ch. 66 s. 10, regardless of confidentiality notices to the contrary.

Responses must be received no later than Friday, January 24, 2025, by 3:00 PM ET. Responses received after this date and time will not be considered.